



**MINUTES**

**TATTINGSTONE PARISH COUNCIL MEETING**

Monday 09 January 2023, 7.30pm held at Tattlingstone Village Hall

**PRESENT:** Cllrs G Mark, B Stennett & P Wills

**CHAIRPERSON:** Cllr S Page

**IN ATTENDANCE:** S Keys (Clerk), County Cllr Simon Harley and District Councillor Jane Gould

**01. WELCOME AND OPENING STATEMENT**

In the absence of the Chair and the Vice Chair of the Parish Council Cllr Wills proposed that Cllr Page chair the meeting. This was seconded by Cllr Stennett and aif.

The Chair welcomed Councillors and public to the meeting. The Chair read a statement that outlined procedures for filming or recording during the meeting.

**02. APOLOGIES FOR ABSENCE**

The Council noted and approved the apologies received from Cllrs S Clark, D Clarke, A Mendel and D Wood. Cllr Mark proposed that the apologies were approved, this was seconded by Cllr Stennett and aif.

**03. DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS**

a) To receive declaration of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 – none received

b) To receive requests for dispensations – none received.

**04. PARISH COUNCIL MEETING MINUTES**

a) To consider and approve the minutes of the previous Parish Council meeting on 05 December 2022 – Cllr Stennett proposed that the minutes of the last meeting held on 05 December 2022 were approved, this was seconded by Cllr Wills and aif. Cllr Mark abstained from the vote. The minutes were duly signed by the Chair.

b) To consider and approve the in camera minutes of the Parish Council meeting on 05 December 2022 - Cllr Stennett proposed that the minutes of the last meeting held on 05 December 2022 were approved, this was seconded by Cllr Wills and aif. Cllr Mark abstained from the vote. The minutes were duly signed by the Chair.

**05. CLERK'S REPORT**

a) To receive an update on actions from the last meeting:

- Find out if the local speedwatch group is still active – completed. Response circulated.
- Report overgrown footway to SCC – completed. Response circulated.
- Report potholes on A137 between Rookery Farm and Bentley crossroads – completed. Response circulated.
- Complete the precept request form for signing at Jan 2023 meeting – completed
- Confirm that the Parish Council would like to move forward with .gov.uk email addresses – completed
- Prepare cheque for church as part of payments – completed
- Prepare a draft donations Policy – completed

b) To receive a report on any other issues from the Clerk – The Clerk confirmed that she had received further correspondence from a local resident with concerns about Park Cottage falling into disrepair. The Clerk confirmed that she had provided details of what actions the Council had taken to date, and had forwarded his concerns to Babergh District Council.

The Clerk informed the Council that her details had been added to the Council bank accounts.

The Clerk informed the Council that the recent complaint about two Tattlingstone Parish Councillors had not been upheld by Babergh District Councillor. The Councillors concerned had not been found to have breached the Suffolk Code of Conduct.

**06. PUBLIC SESSION**

A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley updated the Council on the following issues:

- SCC Budget proposals



- Request for the public to host Ukranian refugees
- Phone number for use to report human slavery

A written report had been submitted from Cllr Gould (available as Appendix D). Cllr Gould highlighted the following:

- Parish liaison meetings
- Re-naming of the bin lorries
- Entries for Suffolk’s greenest awards
- Solar car ports in Sudbury

### 07. FINANCE REPORT

- To note and approve the balance of accounts as at 30 December 2022:  
Community Account - £50,233.47  
Premium Account - £3,186.64
- To note and approve the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting as circulated in Appendix A. Cllr Stennett proposed that the Appendix A was approved. This was seconded by Cllr Mark and aif by the Council.
- To note and approve the signing of the 2023-24 precept request for Tattingstone Parish Council – Cllr Mark proposed that the 2023-24 precept request form should be signed and submitted to Babergh District Council, this was seconded by Cllr Stennett and aif. The Chair and the Clerk duly signed the form.

### 08. PLANNING APPLICATIONS

- To review planning applications received and to agree a response from TPC  
SCC/0125/22B  
Folly Farm, Tattingstone, Ipswich, IP9 2NY  
Removal of Condition 19 – To remove the restriction on the use of mobile plant within certain areas of the site.  
For application no’s: SSC\0091\17B, SCC\0092\17B and SCC\0093\17B  
TPC MADE NO COMMENT  
SCC/0127/22B  
Folly Farm, Tattingstone, Ipswich, IP9 2NY  
The installation and use of a general purpose building; a spray shop building together with some additional hardstanding along with the installation of an underground diesel tank. Retrospective application for the installation and use of a secondary weighbridge, welfare unit, four lighting columns and haul road.  
TPC MADE NO COMMENT  
The Council noted that no comments had been received from members of the public on either of these applications.
- To note any planning decisions received:  
DC/22/03710  
Glenavon, The Heath, Tattingstone, IP9 2LX  
Severance of garden and erection of 4No. dwellings  
PLANNING PERMISSION APPROVED

### 09. CORRESPONDENCE

- The Clerk reviewed the correspondence that had been received in December 2022 (copies had been circulated to Councillors prior to the meeting). Councillors noted the following:
  - An email from PKF Littlejohn LLP as external auditors for the 2022-23 financial year and for the 5 year period until 2026-27
  - An email from a local resident with concerns that Park Cottage is falling into disrepair.
- To consider/agree any next steps as necessary - **ACTION** – Clerk to prepare cheque for St Mary’s Church as part of payments at the next PC meeting

### 10. NEIGHBOURHOOD PLAN

- To receive an update on progress of the Tattingstone neighbourhood plan – Cllr Page confirmed that the team were hoping to put together a draft plan in the near future.
- To consider/agree any next steps as necessary – none.

### 11. PLAYING FIELD & VH COMMITTEE UPDATE



- a) To receive an update from the Playing Field and VH Committee representative – no report received from Cllr Hawes
- b) To consider/agree next steps as necessary – none.

### 12. COMMUNITY EMERGENCY PLAN

- a) To receive an update on any current Community Emergency Plan – Cllr Page confirmed that he has reviewed the whole document and is in the process of updating contact details. Cllr Page confirmed that he had reviewed other village CEPs and would not best practice where appropriate for use in the Tattingstone document. Following discussion it was agreed that Cllr Page and Mark would work together to review the document before bringing a draft to the March Parish Council meeting.
- b) To consider/agree proposals to create/update the CEP as necessary – none.

### 13. GRANTE AWARDING POLICY

- a) To consider the draft Grant Awarding Policies as circulated by the Clerk – the Council reviewed the two documents and considered their preferred version.
- b) To agree most appropriate version, any amendments necessary and next steps – following discussion Cllr Page proposed that the Council should amend Option one to review the maximum request amount, following which this document should be adopted by the Council, this was seconded by Cllr Mark and aif.

### 14. ANY OTHER URGENT VILLAGE MATTERS

- c) To consider any other urgent village matters
  - Cllr Wills highlighted that the bottle and clothing banks at the Village Hall are currently overflowing. **ACTION** – Cllr Stennett to highlight this with the VH Committee
  - Cllr Mark highlighted that the tape blocking off the village play area has blown away and that the play area continues to be in a poor state. Following discussion it was agreed to ask the VH Representative to request that the Committee investigate options for updating the equipment which could be funded by CIL monies.

### 15. DATE OF NEXT MEETING

Monday 06 February 2023, 7.30pm at Tattingstone Village Hall

**Meeting closed to the public at 8.29pm**

SIGNED.....DATED.....



**ACTIONS**

<b>MINUTE NO.</b>	<b>ACTION</b>	<b>WHO</b>
14	Highlight overflowing bottle and clothing bins with the VH Committee	BS



**Appendix A – Finance Report**

<b>ACCOUNTS TO BE AGREED FOR PAYMENT</b>	<b>Chq no.</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>	<b>Powers Used</b>
S. Keys (December 2022 salary - £514.54 and backdated pay) November 2022 expenses - £9.00)		£523.54		£523.54	LGA 1972
St Mary's Church (Contribution towards cost of grass cutting)		£800.00		£800.00	Local Government Act 1972, s. 214 and Sch 26
HMRC (P30, Q.3)		£276.80		£276.80	LGA 1972
Data Protection Fee Renewal		£40.00		£40.00	Local Government Act 1972, s. 227
D.Children (Removal of posts at Wheatsheaf)		£30.00		£30.00	Open Spaces Act 1906, ss.9 and 10

<b>RECEIPTS RECEIVED SINCE THE LAST MEETING</b>	<b>TOTAL</b>
Bank interest	TBC
Groundwork UK (Neighbourhood planning)	£9970.00



**Appendix B - Glossary of Common Abbreviations used**

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Cllr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DC</b>	<b>District Council</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPoC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LAIS (from SALC)</b>	<b>Local Association's Information Services</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>Rec</b>	<b>Recreation</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>
<b>SO</b>	<b>Standing Order</b>
<b>TPC</b>	<b>Tattinstone Parish Council</b>
<b>TPF</b>	<b>Tattinstone Playing Field</b>
<b>TVH</b>	<b>Tattinstone Village Hall</b>
<b>TPO</b>	<b>Tree Preservation Order</b>
<b>VAS</b>	<b>Vehicle Activated Sign</b>
<b>VCSE</b>	<b>Voluntary, Community and Social Enterprise Organisations</b>



## APPENDIX C



### **Report for January 2023 to the Parish Councils of Peninsula Division from Simon Harley (SCC Councillor)**

#### **Budget Proposals for 2023-24**

The first proposals for the 2023/24 budget have been released. SCC plan to increase tax by 3.99% (1.99% increase in Council Tax, 2% increase in Social Care Precept).

We are currently in discussions over our response to the budget proposals. If the administration had used the additional 1% raise in Council Tax allowable last year which we suggested there would be more money available this year but instead cuts in services look likely as a result of this and the other financial problems acquired last year.

#### **County Deal Update**

National government met with Suffolk County Council to sign a provisional County Deal. The Deal will agree to devolve additional powers and funding to the County, including housing, transport and adult education.

The Deal has been lauded as a momentous, however our Group believes that this Deal has been massively overstated. The headline '£480m' is in fact over 30 years – equating to only around £16m a year. Just under £6m has been agreed for new housing, this equates to under 30 homes per year across Suffolk.

The Council Leader promised we wouldn't have a Mayor, however the deal agrees to create a Mayoral Development Corporation which will allow all the electors of Suffolk to choose an elected Leader of the Council in 2024 for the first 5 years and then again every 4 years. Politically, there is a real risk of stagnation – with the elected Mayor/Leader potentially from one party and the majority of Councillors from another.

Our Group are strongly in favour of devolving national powers to local authorities. There was a real opportunity to make a difference here, but the result appears to be token politics.

For our full press release, visit our website: <https://suffolkgli.wordpress.com/2022/12/12/suffolks-county-deal-big-deal/>

#### **New SCC Website**

Suffolk County Council have launched their new website. The new site is aimed to be easier and simpler. Our Group understands that this platform is often the first point of contact for residents and so it is important the website continues to engage and adapt to the needs of the Suffolk communities.

To see the new site, visit: <https://www.suffolk.gov.uk/>

#### **Modern Slavery**

As the Council's modern slavery annual statement was voted through cabinet, SCC have released an information bulletin to report any possible signs of modern slavery within your local communities.

General signs of modern slavery include: Isolation, restricted movement, poor living conditions, unusual travel arrangements, and physical appearance of abuse.



If you suspect a modern slavery crime is being committed, but there is no immediate risk of harm, you can report it to the Police on **101**, or the Modern Slavery and Exploitation Helpline on **0800 121 700** – if there is immediate danger, phone **999**.

For further contact, email: [community.safety@suffolk.gov.uk](mailto:community.safety@suffolk.gov.uk)

For more information, visit: <https://www.suffolk.gov.uk/community-and-safety/communities/community-safety/modern-slavery>

### **Suffolk looks for more hosts!**

Suffolk is looking for new hosts to help support refugees. Accommodation must be available to guests for a minimum of 6 months. Hosts will be eligible to receive the £350 thank you payment for up to 6 months or more, depending on the date your guests arrived in the UK (12 months starting from the date your guests first arrived in the UK).

If you know anyone that might be interested, please encourage them sign up via the Suffolk County Council website, or by emailing [refugeesupport@suffolk.gov.uk](mailto:refugeesupport@suffolk.gov.uk).

### **Follow us on:**

**Twitter** - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

**Instagram** - [https://www.instagram.com/suffolkgli\\_group/](https://www.instagram.com/suffolkgli_group/)

**Facebook** - Search 'Suffolk GLI - Green, Liberal Democrat & Independent Group'

**Website** - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

**I wish you a peaceful New Year**

**Simon Harley    Suffolk County Councillor for Peninsula Division**





## **APPENDIX D**

### **Ward News**

Babergh and Mid Suffolk District Councils are reinstating their regular meetings with town and parish councils, with invitations already issued via clerks. The next sessions, in early February, will be an opportunity to share current thinking on budget setting, update towns and parishes on progress with the Joint Local Plan and plans for the 2023 elections. We would also like to hear about local plans for Coronation celebrations, and introduce our new locality officers and approach.

The meeting for Babergh is on Wednesday 1 February, 09.30 to 11.30 at Constable Memorial Hall, Gandish Road, East Bergholt. CO7 6TP.

Should you have any queries, or if a town or parish clerk in your ward has not received an invitation, please contact business support officer Sophie Cummins.

### **Our new bin lorries have landed**

Have you seen our new bin lorries out in the districts? They've been gradually making their collection debuts throughout this month. With their bright designs and new names - Ed Sheerbin, Gary Bineker and Stranger Bins among them - we hope they've caught your eyes!

The waste team and crews are looking forward to meeting winners of the naming competition in the New Year.

### **Suffolk Waste Partnership**

The Suffolk Waste Partnership, which includes both our councils, produces a seasonal newsletter with key recycling information for residents. It's currently emailed to over 50,000 subscribers, but there's always room for more! For several years, the Suffolk Waste Partnership has published the end destinations of where recyclable materials collected from kerbside bins are processed. The latest edition is now available on the Suffolk Recycling website including information on safe disposal of batteries and electricals, glass & metal recycling, and food waste. This shows the vast majority of our metals and plastics are processed in the UK with the remainder staying in Europe. A significant proportion of our paper is processed in the UK, with cardboard still having a significant overseas market, which reflects the global demand for materials used in packaging.

### **Entries open for Suffolk's Greenest County Awards 2023**

Do you know a local business, individual, school or community group in your area playing their part in making Suffolk greener? Nominate or encourage them to enter themselves for a Greenest County Award next year! The awards have a history of celebrating environmental excellence across Suffolk. They recognise achievements of businesses, individuals, communities, organisations and schools, in areas such as reducing carbon emissions, being more sustainable and enhancing biodiversity.

The focus across the eight categories in 2023 is to encourage everyone across the county to collaborate in taking steps to meet the climate change challenge. This shared practice extends from small community initiatives to the work done by large organisations. Entries close on 1 February 2023. To find out how you can enter, or to nominate a school, business, organisation or community group, visit the Green Suffolk website.

Please don't hesitate to contact me if you have any issues that you think I can help with and all the very best to you all.

Jane Gould Babergh District Councillor, Orwell ward, J

[jane.gould@babergh.gov.uk](mailto:jane.gould@babergh.gov.uk)

01473 328147 or 07548 153 777