

## MINUTES

### TATTINGSTONE PARISH COUNCIL MEETING

Monday 05 September 2022, 7.30pm held at Tattingsstone Village Hall

**PRESENT:** Cllrs S Clark, D Clarke, D Hawes, G Marks and S Page

**CHAIRPERSON:** Cllr D Wood

**IN ATTENDANCE:** S Keys (Clerk), County Cllr Simon Harley, District Cllr Jane Gould and 4 members of the public

**a) WELCOME AND OPENING STATEMENT**

The Chair welcomed Councillors and public to the meeting. The Chair read a statement that outlined procedures for filming or recording during the meeting.

**02. APOLOGIES FOR ABSENCE**

The Council noted the apologies received from Cllrs A Mendel, P Wills and S Tweedy. Cllr Wood proposed that the apologies were approved, this was seconded by Cllr Clark and aif.

**03. DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS**

- a) To receive declaration of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 – Cllr Wood highlighted a non-pecuniary interest in item 11 on the agenda and confirmed that he would not participate in this part of the meeting. Cllr Page noted a non-pecuniary interest in item 8 on the agenda.
- b) To receive requests for dispensations – none received.

**04. PARISH COUNCIL MEETING MINUTES**

- a) To consider and approve the minutes of the previous Parish Council meeting on 04 July 2022 and 01 August 2022 – Cllr Page proposed that the minutes were approved as an accurate record of the meeting, this was seconded by Cllr Wood and aif. The Chair duly signed the minutes.

**05. CLERK'S REPORT**

- a) To receive an update on actions from the last meeting:
- 09 (July) - Respond to resident re: footpaths in the village - *completed*.
  - 06 (Aug) – Write to resident re: dog litter bin – *completed and on agenda for discussion at item 11*
- b) To receive a report on any other issues from the Clerk – the Clerk reported on the following issues:
- Access to bank account – bank statements were sent to the Clerk in July 2022 but none have been received since then. The Clerk confirmed that she had tried to discuss this with Barclays but was informed this needs to be done by a signatory.
- c) To consider/agree next steps as necessary – The Clerk and Cllr Wood will meet to phone the bank and sort this out

**06. PUBLIC SESSION**

A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley gave an overview on the following issues:

- Solar Together initiative
- Funding for electric vehicle charging points in community-owned car parks. Cllr Harley agreed to send additional information to the Clerk.

A written report had been submitted from Cllr. Gould (available as Appendix D). Cllr Gould gave an overview on the following issues:

- BDC are hosting a “Becoming a Councillor” event to reach a more diverse pool of candidates
- Parking Strategy continues
- Tree Canopy Report
- Recent Cabinet meeting

A member of the public highlighted the successful installation of the Swift boxes at the church. All of which had had Swift nests this year.

A member of the public queried whether Chedworth Place residents could be asked to cut back any hedging that overhangs the path so that this does not become slippery over the Autumn and Winter months. Cllr Wood agreed to highlight this with Cllr Mendel.

### 07. FINANCE REPORT

a) To note and approve the balance of accounts as at 31 August 2022:

Current Account - £TBC

Deposit Account - £TBC

The Clerk confirmed that she would circulate bank balances when she had received the next Statement from the bank.

b) To note and approve the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting as circulated in Appendix A. Cllr Clark proposed that Appendix A was approved. This was aif by the Council. Cllr Wood informed the Council that he had passed a cheque for £100 to the Clerk which is a donation towards the costs of printing The Tattler.

c) The Council noted the Internal Audit Action Plan as circulated by the Clerk following the recent Internal Audit by SALC. The Clerk reviewed the actions highlighted in the report. Cllr Mark proposed that the document was approved by the Council, this was seconded by Cllr Page and aif.

### 08. DONATION REQUEST

a) The Council noted the donation received from the Tattlingstone Good Neighbours Scheme. Cllr Wood informed the Council that he had attended their recent AGM at which he had noted that their finances indicated that they currently have over £2k in the bank. Cllr Page confirmed that the group had received grants from BDC during the COVID period but that the group was concerned that these might be clawed back if they were not spent. Cllr Gould confirmed that this was unlikely.

b) Following discussion Cllr Clark proposed that the Council does not provide a grant at this stage but that should the group need further funds in the future this could be reconsidered by the Council. This was seconded by Cllr Mark and aif. **ACTION** – Cllr Wood to share contact details for TGNS with the Clerk and then the Clerk to respond accordingly.

### 09. PLANNING APPLICATIONS AND DECISION NOTICES

a) To review planning applications received and to agree response from TPC as appropriate

DC/22/03862 Land South Of, Coxhall Road, Tattlingstone, IP9 2NU

Erection of and operation of an urban reserve energy storage facility and associated equipment.

TPC MADE NO COMMENT

DC/22/03300 Land West Of Alton Water Visitors Centre Holbrook Road Stutton Suffolk

Application under S73 for Removal or Variation of a Condition following grant of Planning Permission B/14/00412 dated 03.10.2014. Town and Country Planning Act 1990.- To vary - Condition 3 (Operation of Site)

To allow camping to take place all year round.

Following discussion Cllr Wood proposed that the Council agreed that a response should be submitted that highlighted the concerns raised by the AONB about compliance with lighting conditions, this was seconded by Cllr Clarke and aif.

b) To note any planning decisions received:

None

### 10. CORRESPONDENCE

The Clerk reviewed the correspondence that had been received in August 2022 (copies had been circulated to Councillors prior to the meeting). Councillors noted the following:

- An email from a local resident with a suggestion for improving the swings at the local playing field. The Clerk confirmed that she had forwarded this email to the Playing Field Committee.

Cllr Mark highlighted that on a recent visit to the play area with her family she had been concerned by the state of the equipment which was in a bad state of repair. She informed the Council that her daughter had been injured by a piece of playing equipment which is currently in an unsafe condition. **ACTION** - Following discussion the Council agreed that an email should be sent to the Playing Field Committee highlighting these concerns, advising them to close the play equipment and querying what is being done to replace or repair the equipment.

### **11. DOG LITTER BIN**

Cllr Clark proposed that Cllr Page be approved as the Chair of the meeting for this item. This was seconded by Cllr Mark and aif. Cllr Wood informed the Council that he would not be participating in discussion during this item.

- a) To receive an update on the re-instatement of the dog litter bin near The Chapel - Cllr Page provided an overview of the situation to date.

The Clerk informed the Council that she had contacted the residents who had removed the bin and asked them to propose an alternative location that suited their needs in terms of access. The residents had proposed that the bin be moved to the left-hand side of the green box on the same side of the road. A letter was sent to the nearest residents asking them if they had any concerns about this location.

Cllr Hawes pointed out that the bin had been in its current location for at least 8 years and complaints had not been received about its location until this summer when the bin emptying by BDC had been disrupted.

A resident present reiterated the issues that this bin creates for the local farmer to access this field and highlighted the issues faced due to walkers who leave bagged dog litter on the floor in this location when the bin is full. The resident informed the Council that she had highlighted concerns about bin emptying and the location of the bin in an email to the Clerk on 19 July 2022. The resident queried whether a bin was needed in this location. The Council stated that it was.

Councillors highlighted concerns about the proposed location due to the proximity to a tree and the green box at this location. Following discussion it was agreed that the Clerk should ask BDC if the bin could be moved further towards the A137 on the same side of the road. A resident highlighted that this would create problems with hedge cutting in this area.

Cllr Clarke informed the Council that he could provide a post and some postcrete for this work.

- b) To consider/agree next steps as necessary - **ACTION** – Clerk to contact BDC to request that this location is approved, if approval is received the bin should be re-instated by a grounds maintenance contractor. An invoice for the cost of this work should be issued to the resident who removed the bin.

### **12. THE TATTLER**

- a) To receive an update on The Tattler - Cllr Hawes stated that there was no update for The Tattler at this time and reminded the Clerk that it had been agreed to remove this item from the agenda in future.

- b) To agree any next steps as necessary - none

### **13. NEIGHBOURHOOD PLAN**

- a) To receive an update on progress of the Tattingstone Neighbourhood Plan - Cllr Wood informed the Council that there will be another open meeting to discuss the outcome of the village questionnaire in the next month. The results are currently being compiled into a report for the Neighbourhood Planning team.

- b) To consider/agree any next steps as necessary - A report will be received from Cllr Mendel at the next meeting.

### **14. COMMUNITY EMERGENCY PLAN**

- a) To receive an update on any current Community Emergency Plan – Cllr Wood confirmed that this item should be carried forward to the next meeting

- b) To consider/agree proposals to create/update the CEP as necessary – see above.

### **13. ANY OTHER URGENT VILLAGE MATTERS**

- a) To consider any other urgent village matters

- Cllr Wood informed the Council that he had received notification from the VH Committee that they will be holding a celebration event for 100 years of Tattingstone Village Hall. They are currently seeking sponsorship for the event. If you would like to be a sponsor please get in touch with David Brown.

### **14. DATE OF NEXT MEETING**

Monday 03 October 2022, 7.30pm at Tattingstone Village Hall

Meeting closed at 8.38pm

SIGNED.....DATED.....

## ACTIONS

<b>MINUTE NO.</b>	<b>ACTION</b>	<b>WHO</b>
08	Share contact details for TGBNS with the Clerk and the Clerk to inform the group that a donation had not been granted at this stage.	Clerk
10	Email the Playing Field Committee highlighting these concerns, advising them to close the play equipment and querying what is being done to replace or repair the equipment.	Clerk
11	Contact BDC to request that this location is approved, if approval is received the bin should be re-instated by a grounds maintenance contractor. An invoice for the cost of this work should be issued to the resident who removed the bin	Clerk

## Appendix A – Finance Report

<b>ACCOUNTS TO BE AGREED FOR PAYMENT</b>	<b>Chq no.</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>	<b>Powers Used</b>
S. Keys (August 2022 salary - £296.37 March 2022 expenses - £9.00)		£305.37		£305.37	LGA 1972

<b>RECEIPTS RECEIVED SINCE THE LAST MEETING</b>	<b>TOTAL</b>
Bank Interest	£TBC

## Appendix B - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BMSDC	Babergh & Mid Suffolk District Council
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DC	District Council
DCLG	Department of Communities and Local Government
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LAIS (from SALC)	Local Association's Information Services
LPA	Local Planning Authority
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
Rec	Recreation
RFO	Responsible Finance Officer
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPC	Tattinstone Parish Council
TPF	Tattingstone Playing Field
TVH	Tattingstone Village Hall
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations

## APPENDIX C

## Report for July 2022 to the Parish Councils of Peninsula Division from Simon Harley (SCC Councillor)

For information on local support during the Cost-of-Living Crisis, visit: <https://www.suffolk.gov.uk/coronavirus-covid-19/suffolk-advice-and-support-service/>

Latest SCC COVID information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

For information on supporting Ukrainian refugees in Suffolk, please send an email to: [refugeesupport@suffolk.gov.uk](mailto:refugeesupport@suffolk.gov.uk)

### County Council

August has been a quiet month at County Council. They released a Press release about the initiative to allow GPs to prescribe cycling and other exercise:

*“Walking and cycling to improve mental and physical health is to be offered by GPs in Suffolk as part of a nationwide trial.*

*The county is one of just 11 areas in England to take part in the £12.7 million scheme announced by the government.*

*The pilots, part of the government’s [Gear Change plan](#) published in 2020, aim to evaluate the impact of physical activity through cycling and walking on a person’s health, such as reduced GP appointments and reliance on medication.*

*The scheme in Suffolk will receive £1.5 million and will focus on Ipswich and Lowestoft.*

*The funding will go towards several pilot projects including adult cycle training, free bike loans and walking groups.”*

It is regrettable that the Peninsula doesn’t appear to be included in this pilot and I have asked the Cabinet member concerned for the reasons why and pressed for this Division to also be included in the scheme.

### Pop up Library at Shotley on Monday afternoons - planned closure in November.

As you know, that due to a deficit of £400,000 this year Suffolk Libraries are looking to make cuts and one of the proposed is the Pop up Library at Shotley. This will save about £8,500 a year.

The Libraries are indirectly funded by Suffolk County Council and I am meeting with the Cabinet member Bobby Bennett, and the head of Suffolk Libraries to try to stop or at least delay this until other sources of funding can be found.

### Shotley Peninsula Cycling News

I recently met with officers of Babergh District Council and Suffolk County Council who are working to identify suitable areas to improve access for cycling and walking. The B1456 has been identified as a road that would especially benefit from a cycle path from Wherstead, and especially up Freston Hill and designs are being prepared to bid for funds to do this (from central government). We walked the route and discussed the details.

Shotley Peninsula Cycling Campaign sent representatives to the above meeting as well. *A reminder that they are organising a publicity ride on the Bridleway from Holbrook towards Wherstead and back again on Sunday 18<sup>th</sup> September at 10.00, if you would like to join the ride please contact Cathy on [chair@spcc.info](mailto:chair@spcc.info) so that she knows likely numbers and for insurance purposes.*

We are trying to get Highways to improve that particular Bridleway (especially the section beside Cutlers Wood) as well as developing safe routes for cycling on the Peninsula (particularly up Freston Hill).

### Highways news:



# TATTINGSTONE

## Parish Council

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I attended an on line meeting run by National Highways about the A12 roadworks and diversions along the A137. These should be completed by 27<sup>th</sup> September. The mitigation measures of speed indicator devices along the A137 and speed detector vans will continue till then.

The B1456 is to be closed at Woolverstone with diversions on 8<sup>th</sup> and 9<sup>th</sup> September and many residents are unhappy about this (and have contacted me) as it will cause problems for commuting traffic especially. I have asked Highways for more details about this and asked why there cannot be traffic lights and partial closure instead, but am still awaiting answers. Hopefully the disruption can be kept to a minimum. The B1456 will also be closed on Sunday 11/9/22 from 8.30 till 13.15 from Wherstead to Freston (junction with B1080) for the Half Marathon.

For news on roadworks in Suffolk you can look at the SCC webpage: [Roadworks in Suffolk | Suffolk County Council](#) and use webchat or email [customer.services@suffolk.co.uk](mailto:customer.services@suffolk.co.uk)

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**Simon Harley**

**Suffolk County Councillor for Peninsula Division**

## APPENDIX D

### News and information from Jane Gould, Babergh District Councillor, to the Parish Councils and residents in Orwell Ward July 2022

#### Ward news

Have you ever thought that you might like to be a local councillor? With the May elections fast approaching, the democratic services team have been considering ways to help to reach a wider and more diverse pool of candidates to stand as councillor. Recognising the need of the councils to have a greater connection to our communities, the first "Become a Councillor" event will be held on Thursday 29 September at the councils' Endeavour House office.

#### Parking strategy

The second phase of public consultation is now completed. The online survey which focused on the parking strategy's recommendations, had over 2,000 responses, and we also spoke to residents during a series of roadshow drop-in events. Officers, working with [2020 consultancy](#) are now creating the strategy ahead of cabinet meetings next month.

#### Simple scheme to buy solar panels returns for Suffolk residents

Solar Together Suffolk, a group-buying scheme which has helped over 1,500 homes in Suffolk to install solar panels and batteries, opened for new registrations on 22 August 2022. The scheme helps homeowners feel confident that they are paying the right price for a high-quality installation from pre-approved installers, whilst increasing their independence from the grid and reducing their carbon emissions. Solar Together Suffolk is supported by Suffolk County Council and all local borough and district councils. From 22 August 2022, Suffolk residents can [register for free](#) with the group-buying scheme, with no obligation to go ahead with an installation.

#### Continuing to tackle fly tipping

Did you know, between March and June this year, our public realm team collected 136 fly tips with the top two items being bags of rubbish and furniture? The team, work as part of Suffolk Waste Partnership to tackle the issue across the county.

Following the group's previous fly tipping campaign's success, another is set to run later this year focused around the Government's changes to the waste carrier licensing regime. In the meantime, we are exploring, with our partners, the cost-effectiveness of using CCTV to clamp down on fly tipping, as well as refreshing signage at key hotspots and continuing to support hundreds of litter picking groups across our patch. We also held a community clear up day at Rede Way, Great Cornard, last month, which saw staff and residents remove over four tonnes of weeds and rubbish, as well as larger bulky waste items. More are being planned for coming months. Look out for more details soon.

Please don't hesitate to contact me if you have any issues that you think I can help with and all the very best to you all.

Jane Gould

Babergh District Councillor, Orwell ward,

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