

## MINUTES

### TATTINGSTONE PARISH COUNCIL MEETING

Monday 04 July 2022, 7.30pm held at Tattingstone Village Hall

**PRESENT:** Cllrs D Hawes, A Mendel, S Page and S Tweedy

**CHAIRPERSON:** Cllr D Wood

**IN ATTENDANCE:** S Keys (Clerk), District Cllr Jane Gould and 3 members of the public

#### **01. WELCOME AND OPENING STATEMENT**

The Chair welcomed Councillors and public to the meeting. The Chair read a statement that outlined procedures for filming or recording during the meeting.

#### **02. APOLOGIES FOR ABSENCE**

The Council noted the apologies received from Cllrs D Clarke S Clark and G Marks and Councillor Harley. The apologies were approved by the Council.

#### **03. DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS**

- a) To receive declaration of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 – none received.  
b) To receive requests for dispensations – none received.

#### **04. PARISH COUNCIL MEETING MINUTES**

a) To consider and approve the minutes of the previous Parish Council meeting on 06 June 2022 – Cllr Page proposed that the minutes were approved as an accurate record of the meeting, this was seconded by Cllr Mendel and aif. The Chair duly signed the minutes.

#### **05. CLERK'S REPORT**

- a) To receive an update on actions from the last meeting:
- 06 (April 22) – Review posts left from Noticeboard at Wheatsheaf – *The Chair confirmed he had done this and could not find the posts in question.*
  - Action 13 (April 22) – Review CEP created by Peter Clark and update where necessary – *on agenda for discussion*
  - 06 (May 22) – Send letter to SCC and Tattingstone School re: parking issues – *completed*
  - 14 (May 22) – Highlight concerns about VH Governance at the next VH Meeting – *Cllr Tweedy confirmed that this had been done and that the VHC are currently looking into ways that the governance arrangements can be reviewed and updated.*
  - 14 (May 22) – Ask VH Committee to add details of VH Meetings to the Parish Council website – *completed*
  - 10 (June 22) – Send an amil of thanks to Andy Airey – *completed*
  - 15 – Add Councillor Code of Conduct to Tattingstone Standing Orders – *completed. Standing Orders to be circulated*
  - 16 – Find out when bins will be emptied - *completed*
- b) To receive a report on any other issues from the Clerk – the Clerk reported on the following issues:
- Access to bank account – bank statements are now being sent to the Clerk's address.
- c) To consider/agree next steps as necessary – none

#### **06. PUBLIC SESSION**

A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Mendel highlighted the petition to return responsibility for highways to Suffolk County Council detailed in Cllr Harley's report. Cllr Mendel urged people to sign this petition.

A written report had been submitted from Cllr. Gould (available as Appendix D). Cllr Gould gave an overview on the following issues:

- £150k fund now open to applications from non-profit organisations
- Residents survey has been circulated

# TATTINGSTONE

## Parish Council

- £150 energy rebate has been received by those eligible
- Hoping to be able to give a grant to The Tattler from locality fund
- Parking strategy survey is on the BDC website – would be helpful if people could complete it so that views can be gathered

There were no questions from members of the public.

### 07. FINANCE REPORT

a) To note and approve the balance of accounts as at 30 June 2022:

- Current Account - £36,741.92
- Deposit Account - £3183.88

Cllr Mendel proposed that the balance of accounts was approved, this was seconded by Cllr Wood and aif.

b) The Council noted Appendix A circulated by the Clerk which detailed the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. Cllr Page proposed that Appendix A was approved by the Council, this was seconded by Cllr Mendel and aif.

c) To note and approve the 2022-23 Q1 Budget to Actual Statement – the Council noted the Budget – Actual Statement circulated by the RFO. The RFO informed the Council that the figures may not be completely accurate since she had not yet had oversight of the May 2022 statement which had been sent to the previous Clerk. The Council approved the statement on the understanding that these figures are not finalised.

d) To receive an update on the progress of the 2022-23 Audit from the RFO – the RFO confirmed that documentation had been submitted to SALC. Due to a backlog at SALC this is only now being looked at and therefore an extension for submission had been granted from PFK Littlejohn.

### 08. PLANNING APPLICATIONS AND DECISION NOTICES

a) To review planning applications received and to agree response from TPC as appropriate

DC/22/03236

Gate Lodge Church Road Tattingstone Ipswich Suffolk IP9 2NA

Erection of detached garage

Cllr Mendel proposed that the Council should respond with concerns about the proposed size of the building, this was seconded by Cllr Tweedy and aif.

b) To note any planning decisions received:

DC/22/01377

Park Cottage, 23 Church Road, Tattingstone, Suffolk IP9 2NA

Erection of side and rear extensions and rebuilding of no. 24 along with associated internal works. Erection of cartlodge building and associated works  
PLANNING PERMISSION REFUSED

### 09. CORRESPONDENCE

The Clerk reviewed the correspondence that had been received in June 2022 (copies had been circulated to Councillors prior to the meeting). Councillors noted the following:

- An email from a local resident with queries about grass cutting at the Playing Field – this has now been cut
- An email from the Headteacher at Tattingstone School stating that she had asked parents to park considerately
- An email from a local resident re: footpaths in the village – following discussion it was agreed that the Clerk should respond directing the resident to Cllr Simon Harley and notifying her that this may be highlighted in the outcomes of the Neighbourhood Plan. **ACTION** – Clerk to send response.

### 10. TO RECEIVE AN UPDATE ON THE TATTLER

a) To receive an update on The Tattler – nothing to report. It was agreed that The Tattler could be removed from future agendas unless necessary

a) To agree any next steps as necessary – none

### 11. NEIGHBOURHOOD PLAN

a) To receive an update on progress of the Tattingstone Neighbourhood Plan – Cllr Mendel informed the Council that the next meeting will take place on 14 July 2022. A full update will be available after that meeting.

b) To consider/agree any next steps as necessary – none.

### 12. COMMUNITY EMERGENCY PLAN

# TATTINGSTONE

## Parish Council

a) To receive an update on any Community Emergency Plan – Cllr Wood confirmed that the previous CEP drawn up by Peter Clark has now been received. Cllrs Wood and Page are currently updating the document and hope to bring a first draft to the September Parish Council meeting.

Cllr Mendel stated that she had been given a copy of the flood risk document for the local area and would pass this to Cllrs Wood and Page for inclusion.

b) To consider/agree proposals to create/update the CEP as necessary – see above.

### **13. ANY OTHER URGENT VILLAGE MATTERS**

a) To consider any other urgent village matters

- Cllr Wood highlighted an email received from a local resident with concerns that emergency services could not find their property on their local systems and highlighted concerns that there was no formal road name in this location. The resident requested that the Parish Council consider supporting a request to name this lane Wonder Lane. Following discussion the Council agreed that since emergency services now generally use the WhatThreeWords system of locating properties this was not necessary. Cllr Wood agreed to respond accordingly.
- Cllr Wood informed the Council that he had been notified that the vicar will be leaving Tattingstone Church and that a replacement had not been found to date.
- Cllr Tweedy informed the Council that the VH Committee had agreed to purchase some trolleys for moving tables around the hall.
- Cllr Page reminded the Council that there will be a Tractor Run around the peninsula this Sunday that will come through Tattingstone at around 4-4.30pm.

### **14. DATE OF NEXT MEETING**

Monday 05 September 2022, 7.30pm at Tattingstone Village Hall

**Meeting closed at 8.20pm**

SIGNED.....DATED.....

## ACTIONS

MINUTE NO.	ACTION	WHO
09	Respond to resident re: footpaths in the village.	Clerk

## Appendix A – Finance Report

<b>ACCOUNTS TO BE AGREED FOR PAYMENT</b>	<b>Chq no.</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>	<b>Powers Used</b>
S. Keys (June 2022 salary - £296.17 March 2022 expenses - £16.20)	101410	£312.37		£312.37	LGA 1972
HMRC P30 Employers Payslip Q1	101411	£222.20		£222.20	LGA 1972
Babergh District Council (Litter & Dog bin emptying April 2022- March 2023)	101412	£260.94	£52.19	£313.13	Litter Act 1983, ss.5,6
Community Action Suffolk (Website hosting)	100413	£50.00	£10.00	£60.00	Local Government Act 1972, s.142

<b>RECEIPTS RECEIVED SINCE THE LAST MEETING</b>	<b>TOTAL</b>
Bank Interest	£0.24
Babergh District Council (Precept 1 of 2)	£7000.00
Babergh District Council (CIL Payment April 2022)	£10,838.85

## Appendix B - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BMSDC	Babergh & Mid Suffolk District Council
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DC	District Council
DCLG	Department of Communities and Local Government
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LAIS (from SALC)	Local Association's Information Services
LPA	Local Planning Authority
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
Rec	Recreation
RFO	Responsible Finance Officer
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPC	Tattinstone Parish Council
TPF	Tattingstone Playing Field
TVH	Tattingstone Village Hall
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations

## APPENDIX C

## **Report for July 2022 to the Parish Councils of Peninsula Division from Simon Harley (SCC Councillor)**

For information on local support during the Cost-of-Living Crisis, visit: <https://www.suffolk.gov.uk/coronavirus-covid-19/suffolk-advice-and-support-service/>

Latest SCC COVID information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

For information on supporting Ukrainian refugees in Suffolk, please send an email to: [refugeesupport@suffolk.gov.uk](mailto:refugeesupport@suffolk.gov.uk)

### **Suffolk GLI to declare a Cost-of-Living Emergency**

Full Council is on the 7<sup>th</sup> July. Our Group have submitted a motion calling for SCC to declare a Cost-of-Living Emergency, and for the Council to redirect funds and efforts towards targeting those most vulnerable.

Prices for fuel, food and energy are increasing as wages take a real terms cut from the raising inflation. Our Group calls on this government for further support to those falling below the poverty line.

In addition, we are calling on the government to make it easier and cheaper to insulate homes. Our motion asks to waive VAT on energy-saving materials, such as insulation, and adequately fund a retrofitting programme so communities can save money on their bills during winter where energy price caps are due to rise even further.

### **Cabinet Meeting: SEND Capital Programme**

Cabinet met on 20<sup>th</sup> June to vote on funding the next phase of SCC's programme to build more capacity for SEND children in education. The cabinet agreed a package of £15.9m, as part of a £45m programme.

Currently, there is a high demand for SEND services, with requests for placement going up by 32% since 2020. The funding Cabinet have agreed will create three new specialist units across Suffolk.

Our Group supported such a project, but was mindful of the rising demand and what was needed for the future. The Cabinet agreed a third phase was required, which will be discuss later this year.

### **National Grid consultation: SCC submit a rejecting response**

Last month our Group said we would put pressure on SCC to respond to the consultation, rejecting the current proposals for expanding the on-shore pylon network in Suffolk. Our Group are strongly against the development of more pylon networks impacting Suffolk's rural landscape and cultural heritage. The proposals are even criticised by Conservative MPs Dan Poulter and James Cartlidge.

After a meeting with Cabinet member, Cllr Rout, the Conservatives states they will also reject the proposals. SCC have now submitted a response to National Grid, agreeing with our position. They have stated that the application cannot be supported in its current form, and that an offshore alternative must be provided to be considered.

### **Petition for in-house Suffolk Highways maintenance contract: Still need signatures!**

Our Group's petition continues, demanding that SCC produces an in-house bid for the new Suffolk Highways contract. The contract, which will have been held by Kier for 10 years, is up for renewal next year.

Since Kier's arrival, our Group has seen astronomical prices for the maintenance of Suffolk's highways. Some of these prices include £5,000 for a pair of dropped kerbs, £7,500 to cut down a single tree, and £10,000 to design (not build) four humps in a road.

# TATTINGSTONE

## Parish Council

---

Our Group believes an in-house bid from SCC to take back control of Suffolk Highways is needed to get things done. The bid would also provide a necessary benchmark for any competitive bid coming from external companies, making sure Suffolk taxpayers money is not exploited.

We need 3,675 signatures to bring this to debate at the Council. Please sign here (ensure you make your name public, or it won't count!): [https://www.petitions.net/for\\_suffolk\\_county\\_council\\_to\\_develop\\_an\\_in-house\\_bid\\_for\\_suffolk\\_highways\\_maintenance](https://www.petitions.net/for_suffolk_county_council_to_develop_an_in-house_bid_for_suffolk_highways_maintenance)

**Follow us on:**

Twitter - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

Instagram - [https://www.instagram.com/suffolkgli\\_group/](https://www.instagram.com/suffolkgli_group/)

Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

**Simon Harley**

**Suffolk County Councillor for Peninsula Division**



## APPENDIX D

### News and information from Jane Gould, Babergh District Councillor, to the Parish Councils and residents in Orwell Ward July 2022

#### Ward news

Congratulations to all parishes that held Platinum Jubilee celebrations. Some of my locality funding was requested, and given, to the Chelmo Fest which has received positive feedback, well done to the team who worked very hard to make the event happen. I have a fresh allocation of locality funding for this year so if any of you have projects that I can help with please let me know in the first instance and then the form to fill in is quite easy.

#### Helping local communities to tackle the climate emergency

A £150,000 fund has been opened to applications from not-for-profit organisations looking to deliver community-based carbon reduction projects in Suffolk. The Suffolk Climate Action Community Match Fund is available to:

- charities
- community interest companies
- Parish councils
- voluntary groups
- other not-for-profit organisations

Projects must contribute to Suffolk's Climate Emergency Plan and support our vision for Suffolk to become carbon neutral by 2030. This could include:

- improving the energy efficiency of buildings
- promoting walking and cycling
- using sustainable/recycled materials
- raising awareness of climate change through events, among others

The fund is being provided by the Suffolk Public Sectors Leaders group. This includes both Babergh and Mid Suffolk District Councils, as part of its work to address the climate emergency. It will support up to 50% of costs (up to a maximum of £10,000) for projects that can demonstrate support from others in the community -in the form of contributions from multiple other sponsors for the remaining project costs. Community fundraising platforms online can be a great way of promoting a project and drawing in donations from sponsors. Then, once sufficient community sponsorship has been raised, a full application to the Match Funder scheme can be submitted.

#### Residents' survey 2022

Babergh have received more than 1,000 responses as part of our residents survey since it launched in June. Please be reassured that the survey is genuine and not a scam. Residents are randomly selected to take part by Opinion Research Services, who is carrying out the survey on Babergh's behalf.

#### Update on Energy Rebates

Since the launch of the Energy Rebate Scheme almost 56,000 households have received their £150 energy rebate. As of the end of last week (24/06), £4,020,450 has been paid to 26,803 households in Babergh which is 84% of those identified as potentially eligible. The next payment run will be Friday 1 July. Households who do not pay their Council Tax by direct debit were issued a letter earlier this month instructing them how to claim their energy rebate. The closing date for completing the online form to select a payment option (either credit to their bank account or Council Tax Account) is midnight on Monday July 4, after this date, we will automatically credit the Council Tax accounts of those households who do not respond. As at July 27, the return rate was 57% for Babergh. This week we have also issued letters to households where a query was raised that meant payments couldn't be made. These households now have three weeks to complete the online form.

## **CCGs replaced by Integrated Care Board**

July 1 saw the formal statutory launch of the Suffolk and North East Essex Integrated Care Board - and closure of NHS Ipswich and East Suffolk, NHS West Suffolk, and NHS North East Essex clinical commissioning groups. The move should mean closer working between health and social care partners for the good of our local communities.

## **Parking Strategy**

The information evening for the Parking Strategy in our area was in Holbrook village hall last week and was attended by people from a number of our villages. A lively debate was had around parking but. Please can I encourage residents to complete the parking strategy survey so that we can have as much data as possible to inform the strategy.

## **Still time to take part in our parking strategy survey!**

Our second phase of consultation for our parking strategy is well underway. While our roadshow events might now be over, our online survey will still be available until 31 July, so please do encourage all our residents and businesses to join the hundreds of others who've already had their say.

## **Find more information and link to the survey on our website**

Please don't hesitate to contact me if you have any issues that you think I can help with and all the very best to you all.

Jane Gould  
Babergh District Councillor, Orwell ward,  
Jane.gould@babergh.gov.uk  
01473 328147  
07548 153 777