



AGENDA of PARISH COUNCIL MEETING

Monday 06 March 2023, 7.30pm at Tattingstone Village Hall

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk who will request that they are not included within the filming.

01.	WELCOME AND OPENING STATEMENT	CHAIR
02.	APOLOGIES FOR ABSENCE To receive and approve any apologies received in advance of the meeting	CLERK
03.	DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS a) To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b) To receive requests for dispensations	ALL
04.	PARISH COUNCIL VACANCIES a) To note the resignations received from Cllrs Clark and Hawes b) To consider/approve any applications for co-option to the Council c) To agree next steps as necessary	CHAIR
05.	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting on 09 January 2023	CHAIR
06.	CLERK'S REPORT a) To receive an update on actions from the last meeting b) To receive a report on any other issues from the Clerk c) To consider/agree next steps as necessary	CLERK
07.	PUBLIC SESSION – to receive reports for information <ul style="list-style-type: none"> • County Councillor Simon Harley • District Councillor – Jane Gould • Questions/comments from the public 	CHAIR
08.	FINANCE REPORT a) To note and approve the balance of accounts: <ul style="list-style-type: none"> - Community account: £TBC - Premium Account: £TBC b) To note and approve: <ul style="list-style-type: none"> - the accounts awaiting payment - the accounts paid since the last meeting - the receipts allocated since the last meeting (for detail see Appendix A) c) To note and approve the Budget to Actual Statement to 30 December 2022 d) To note and approve the Bank Reconciliation to 30 December 2022	RFO
09.	PLANNING APPLICATIONS a) To review planning applications received and to agree response from TPC as appropriate: DC/23/00519 Chedworth Place, Tattingstone, Suffolk Application for Listed Building Consent - Replacement of roof windows to 32no listed	CHAIR



	<p>properties</p> <p>b) To note any planning decisions received: DC/22/05668 Land South Of, Coxhall Road, Tattlingstone, IP9 2NU Construction and operation of an urban reserve energy storage facility and associated equipment. PLANNING PERMISSION GRANTED</p>	
10.	<p>CORRESPONDENCE</p> <p>a) To note any correspondence received requiring immediate discussion and agree next steps as necessary:</p> <ol style="list-style-type: none"> 1. Email from local resident re: Park Cottage <i>For information</i> 2. Email from local resident with queries re: dog walking service <i>For information</i> 3. Email from Suffolk County Council with ANPR rota <i>For information</i> 4. Email from local resident re: night time diversion from A12 to A137 <i>For consideration/agreement of next steps</i> 5. Email from Cllr Harley re: night time diversion from A12 to A137 <i>For information</i> 6. Email requesting support from the PC for a memorial to be placed at Alton Water <i>For information</i> 	CHAIR
11.	<p>REVIEW OF STATUTORY DOCUMENTS</p> <p>a) To review the following documents:</p> <ul style="list-style-type: none"> • Standing Orders • Internal Control Statement • Risk Register • Asset Register <p>b) To consider/agree any amendments/updates necessary</p>	CHAIR
12.	<p>POLICY DOCUMENT REVIEW</p> <p>a) To review the following Tattlingstone Parish Council Policies:</p> <ul style="list-style-type: none"> • Complaints Policy • Health and Safety Policy • Staff Appraisal and Review Policy <p>b) To consider/agree any amendments/updates necessary</p>	CHAIR
13.	<p>NEIGHBOURHOOD PLAN</p> <p>a) To receive an update on progress of the Tattlingstone neighbourhood plan</p> <p>b) To consider/agree any next steps as necessary</p>	AM
14.	<p>PLAYING FIELD & VH COMMITTEE UPDATE</p> <p>a) To receive an update from BS re Playing Field and VH</p> <p>b) To consider/agree any next steps as necessary</p>	BS
15.	<p>COMMUNITY EMERGENCY PLAN</p> <p>a) To receive an update on any current Community Emergency Plan</p> <p>b) To consider/agree next steps as necessary</p>	SP
16.	<p>VERGE CUTTING</p> <p>a) To consider the emails on this issue and to consider proposals for verge cutting going forward</p> <p>b) To agree next steps as necessary</p>	CHAIR



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17.	KING'S CORONATION 2023 a) To consider any plans/proposals for plans for the King's coronation in 2023 b) To agree next steps as necessary	CHAIR
18.	VILLAGE BUS SHELTERS a) To consider any improvements needed for the village bus shelters b) To agree next steps as necessary	CHAIR
19.	ANY OTHER URGENT VILLAGE MATTERS a) To consider any other urgent village matters b) To consider/agree next steps as necessary	CHAIR
20.	DATE OF NEXT MEETING Monday 05 April 2023, 7.30pm at Tattingstone Village Hall	CHAIR

Signed:

Sarah Keys Clerk to the Council



APPENDIX A

08. FINANCE REPORT

ACCOUNTS TO BE PAID	Chq no.	NET	VAT	TOTAL	Powers Used
S.Keys (February 2023 salary - £320.50 February 2023 expenses - £9.00)	101439	£329.70		£329.70	LGA 1972, s.111
ACCOUNTS PAID IN THE INTERIM	Chq no.	NET	VAT	TOTAL	Powers Used
S. Keys (January 2023 salary - £320.50 January 2023 expenses - £16.60)	101435	£337.10		£337.10	LGA 1972, s.111
SLCC Annual Membership (50%)	101436	£111.00		£111.00	LGA 1972, s.111
Tattlingstone Village Hall (Hall hire for steering group meeting – Nov 2022)	101437	£16.00		£16.00	Localism Act 2011, Sch. 9
Leiston Press Ltd (Inv. 57143)	101438	£268.00	3.00	£271.00	General Power of Competence, Localism Act

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL